

Biopsy Rules

1§ Name, location and language of the association

Name of the association is Biopsy. Location is Tampere and the official language is Finnish.

2§ Purpose and activity

The purpose of the association is to act as the student union of the Tampere university biotechnology students and to organize recreational activities for the members.

To achieve its goals the association will give study consultation, hold meetings, organize presentation and discussion events, and excursions, tie contacts between business and industry, and university and cooperate with the other student unions. In addition, the association will participate in research, information and publishing activities, relevant to its field, and organize recreational events.

3§ Membership

Every biotechnology student of Tampere University, who agrees to follow and respect these rules, can join the association as an active member. All members will be accepted by the association's board. The board can accept, on written request, also other applicants they see appropriate. The board can invite a person, who has meritoriously benefit the association, as an honorary member. The board will maintain the membership register.

A graduated member of the association cannot be chosen to the board, but can continue as a member.

4§ Resigning from the association and removal from the membership registry

A member has the right to resign from the association by written resignation to the board or to the chairman or by informing about the resignation at the board meeting and having it recorded.

The board can either suspend or remove a member from the membership register, if they are harmful for the association or they have not paid the membership fee.

5§ Membership fee

Active members must pay a membership fee, the size of which will be decided in the Spring meeting. The fee must be paid each academic year. The academic year starts at the first day of September and ends in the last day of August. Honorary members do not pay the membership fee.

6§ The board

The Autumn meeting will decide the board that will take care of the association's affairs. The board consists of the chairman, deputy chairman, three to seven (3 - 7) actual members and zero to two (0 - 2) deputy members. The term of office for the board is a calendar year.

The chairman of the board is the chairman of the association. The board will choose two board members as a secretary and treasurer, and when required the operation correspondent and the rest of the association officials. A deputy member of the board cannot act as a secretary or treasurer.

The chairman will convene the board meetings. When the chairman is inhibited, the board meeting will be convened by the deputy chairman. The meeting needs to be convened at least one (1) day beforehand either by a note at the association's notice board or by e-mail to the board members. The meeting is quorate, when the chairman or deputy chairman and half (1/2) of the board members are present.

The board deputy members have the right to be present and speak at the board meetings. The deputy members can only vote, when a member of the board has been inhibited. The voting will be held by majority rule and if the votes are distributed equally the chairman's vote will decide. In elections the result would be raffled.

A member of the association has the right to be present and speak at the board meetings.

The term of office for the association is a calendar year.

7§ Signing in the name of the association

The chairman, deputy chairman, secretary or the treasurer can each alone sign in the name of the association. The board can alone give a member the right to sign in the name of the association.

8§ Project Groups

The association can name project groups to work under it. A correspondent responsible for the group must be named and the period and the span of the group's competence must be defined.

9§ Discharging of the correspondence

The board can discharge a correspondent in middle of the term of office with a justifiable reason. The discharge must be mentioned, when the board meeting is convened.

New correspondent(s) must be chosen in the same board meeting for the rest of the term of office.

10§ The association's meetings

The power to make decisions for the association is held by the association meetings. The Autumn meeting, Spring meeting and the additional meetings are considered the association meetings.

The board must convene association meetings at least seven (7) days before the meeting by letters, by e-mail to those, who have given their e-mail to the association, and by a notice on the notice board of the association.

A simple majority will decide in the association meeting. The voting will be held by majority rule and if the votes are distributed equally the chairman's vote will decide. In elections the result would be raffled.

The Spring meeting will be held in January or February. Its goal is to:

- Evaluate the board's annual report and decide upon the possible actions that must be taken upon it.
- Verify the association's financial statement and release the board from the responsibility.
- Verify the action plan and the budget for the ongoing term of office and financial year.
- Decide the fee of membership for the following term of membership.

In addition, the affairs listed in the convening will be decided upon.

The Autumn meeting will be held in time frame from September to December. Its goal is to:

- Choose the board for the following term of office.
- Choose two (2) auditors and their personal deputy auditors for the following financial year.

In addition, the affairs listed in the convening will be decided upon.

Additional board meeting will be convened, when the association meeting decides, when the board deems it necessary or within a month of one tenth (1/10) of the members demand it in writing concerning a specific matter. The meeting must be held within 30 days from date the board receives the demand.

If a member wants to bring up a specific matter in the association's Spring or Autumn meeting, they need to inform the board in writing early, so that the matter can be added in the letter of convening.

All members with at least 15 years of age have one (1) vote in the association meetings.

An honorary member has a right to be present and speak.

11§ Financial year

The financial year of the association is a calendar year. The financial statement must be made and given to the auditors at least twenty one (21) days before the Spring meeting. The auditors need to be done with their auditing at least fourteen (14) days before the Spring meeting.

12§ Changing of the rules and dismantling the association

To change to the rules of the association must have three thirds (3/4) of the votes given in an association meeting on its side. The change to the rules or dismantling the association must be mentioned in the convening.

Upon dismantling the association the association's funds will be used to benefit the associations goals in the way decided within the association meeting that decided upon the dismantling. Upon the sut down of the association the funds will be used in this same purpose.

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Achieved membership rights will remain.